



## **Print Shop Assistant**

Plain Insane Graphix (P.I.G.) Designs is a long-standing print shop in Kings County. We are located in downtown Lemoore and our small team works hard, and takes pride in the printing services we provide the community; providing signs, decals, stickers, embroidery, t-shirt printing and vehicle wraps.

**Please read the job description below thoroughly. We will only be taking applications through our website or via email ([wraps@fullpullmedia.com](mailto:wraps@fullpullmedia.com)) and will contact desired candidates for an interview. Please do not call the shop as it takes us away from helping customers.**

### **Job Details**

\$15.50-\$17.00 an hour depending on experience

Part-Time – Flexible schedule if reliable – Approx 25 to start (could increase depending on need/availability)

Hours can be flexible to accommodate school schedules/situations. Regular shop hours are from 8:00am – 5:00pm, and in shop working hours must fall within that schedule. Some work/installs may require travel to client location outside of normal shop hours.

### **Qualifications**

- Must be at least 18 yrs. old
- Must have a valid driver's license
- Must be able to lift a minimum of 60lbs, with frequent bending and lifting
- Must be able to stand for extended periods of time
- Must be around and use sharp objects for cutting, as well as hot surfaces
- Digital design experience (not required but a plus)

### **Job Description**

Help with various tasks around the print shop, including, but not limited to:

- Assisting with daily deliveries. unpacking, folding and stocking merchandise
- Pulling stock for orders. Prepping orders for printing.
- Printing/pressing apparel
- Monitor print jobs while they are printing
- Assisting with sign/decal production
- Assisting with answering phones/customer service/sales
- Run errands/deliveries as needed
- Trash removal and cleaning as needed
- Assist with off-site sales events as needed (typically in the evenings or weekends)

**Ideal Candidate**

Our ideal candidate would be a hands-on, self-starter type of person, problem-solver and a good team player. Additionally, the person we hire must have great attention to detail. We currently have a small team and a lot of moving parts. While we are flexible with schedules or employee needs, they must be reliable and ready to work when they are in the shop. Must be able to work alone or with a partner. Knowledge of digital design (CorelDraw/Illustrator) is helpful but not necessary.

To submit your resume please scan QR code

